



CHANDIGARH STATE AIDS CONTROL SOCIETY, UT, CHANDIGARH
INTERNATIONAL HOSTEL, MADHYA MARG (NEAR PGIMER),
SECTOR 15, CHANDIGARH
PHONE NO. 2544563, 2783300

To

Memo no. CSACS/PO/2023/ 1207-19
Dated Chandigarh, the 10.4.2023

Dear Sir/Madam,

Sub: Inviting quotations for CAMC of computers and printers installed at CSACS, U.T., Chandigarh.

CSACS intends to invite the quotations for CAMC of Computers/printers installed at CSACS office. You are requested to submit your most competitive quotation for the following job work: -

01. Computers & Printers installed in CSACS office

S.NO	Printer Details	Computer Details	QTY
1	HP Laser Jet Pro 128	HP 280 Pro Micro Tower PC	01
2	Laser Jet Pro 200 Colour M2SIN HP	HP Pro One 400	01
3	Laser jet Pro MFP M329 DW	HP Compaq 280 MT	01
4	HP Laser Jet 1020	HPDX 2280	01
5	HP Laser Jet 1020 Plus	Computer HP 280 G4 MT	01
6	Scanner Brother ADS 2100	HP Compaq DX6120 MT	01
7	Scanner Brother DR-C230	HP 280G3MT	01
8	HP Ink Tank 315	HP Compaq 8300	01
9	HP-MFP-M 329-DN	HP280G3MT	01
10	HP Laserjet 1020	HP280G3MT	01
11	Canon MF 631	HPDX2480	01
12	HP Laserjet P1107	PC HP Intel I7	01
13	HP Laserjet 1020	PC HP Intel I7	01
14	Canon F170100	ACER IS9400	01
15	HP Laserjet 1020	Dell Vostro	01
16	HP Laserjet P1107	HP280G3MT	01
17	Canon MF232DW	PC ACER I9400	01
18	Canon MF244DW	HP Compaq DX7400	01
19	HP Laserjet 1020 Plus	Dell	01
20	HP Printer	HP DX 7400	01
21	Canon MF643DW	HP280 G4MT	01

22	Brother H-L 5100DM	HP RC North	01
23	Canon Super 3G		01
24	HP Laserjet 1020 Plus		01
25	HP LAserjet 1020		01
26	Canon RC North		01
27	Hp CNBKNIL3G2		01
	Total 27	Total 22	

02. Rate for Refiling of Cartridge Toner of above said Printers

Refilling rate of per Cartridge Toner	Amount/cartridge Toner refilling

03.BID PRICE

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.**
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.
- The rate of taxes to be charged (if any) will shall be clearly mentioned.

04. Each bidder shall submit only one quotation.

05.VALIDITY OF QUOTATION

Quotation shall remain valid for a period of not less than 90 days after the deadline date specified for submission.

06. EVALUATION OF QUOTATION

The CSACS shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- are properly signed; and
- conform to the terms and conditions and specifications.
- The quotations would be evaluated for all the items together.
- the vendor should have TIN/ Service tax registration number and the same should have been reflected on letter head**

07. AWARD OF CONTRACT

The CSACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

6.1 Notwithstanding the above, the CSACS reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.


6.2 The bidder whose bid is accepted will be notified of the award of the contract by the CSACS prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

09. Payment shall be made on quarterly basis after having satisfactory report from Store Officer, CSACS.

The damaged spare part(s) shall be replaced by new spare parts by the firm at its own cost and shall keep the parts readily available to reduce the downtime.

10. All the Computers/Printers are in working conditions and vendor can check at any time on any working day between office hours.
11. You are requested to provide your offer latest by 2.00 P.M hrs. on **02/05/23 FOR CAMC OF COMPUTERS AND PRINTERS.**
12. There should be one preventive maintenance service in a month and report of the same may get it signed from the concerned official of the society.
13. Any breakdown call should be attended within 24 hours from the time of complaint.
14. The cost of any part replaced in the computer is already included in the CAMC, thus no other charges may be charged from the Society.
15. If provided personally, suppliers are requested to drop quotation in quotation box lying at the reception.
16. **Performance Security:** - Successful bidders will be required to furnish performance security equal to 10% the contract value in the form of Bank Guarantee or a Bank Draft in favor of **"Chandigarh State AIDS Control Society- DBS"**. The Performance security shall be valid till the expiry of the period of the contract. The performance security deposit will be forfeited in case of any terms & conditions of the contract are infringed or the bidder fails to provide satisfactory service during one year and contract will be terminated.

We look forward to receiving your quotations and thank you for your interest in this Project.



Name: Project Director
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